

# CITY OF MONROE

## VEHICLE PARKING PERMIT

THIS VEHICLE PARKING PERMIT AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Monroe, hereinafter called “City,” and \_\_\_\_\_, Parking Permit Holder, hereinafter called “Permittee.”

### WITNESSETH:

That, in consideration of the mutual obligation and benefits of the Parties subject to the terms and conditions hereinafter set forth, said City does hereby issue and permit unto said Permittee and the said Permittee does hereby accept as Permittee of the said City the exclusive privilege, permission, and right to occupy and park one vehicle of the Permittee identified below under the following terms and conditions:

1. The City hereby grants to Permittee, and Permittee accepts from the City, the privilege and permission to park ONE vehicle identified below in the City-owned lot located at **the corner of North Hayne Street and East Crowell Street.**
2. This Permitted Parking Permit entitles the Permittee to occupy and park a vehicle identified herein in any available space located in the above-designated parking lot only if displaying the appropriate City issued window placard for the above-designated parking lot.
3. Permitted parking for the above-designated parking lot is allowed only Monday through Friday between the hours of 7:00 AM and 6:00 PM.
4. This Vehicle Parking Permit Agreement shall commence and take effect on September 1, 2025 and shall remain in effect through June 30, 2026 for the initial cycle. Thereafter, the agreement will follow the City of Monroe’s fiscal year (July 1 through June 30), with annual renewals aligned accordingly.
5. Permittee shall pay to the City the sum of Five Hundred Dollars (\$500.00) for the one-year term, or if less than the full one-year term, the amount will be prorated on a monthly basis. The cost thereafter will be the amount established in the City of Monroe Fee Schedule as amended periodically.
6. The cost of replacement of an assigned window placard shall initially be Ten Dollars (\$10.00) or as otherwise established by the City of Monroe Fee Schedule.
7. The Assigned Parking space identified above shall be used solely for the parking of the motor vehicles identified herein only. Permittee shall conduct no business or commercial activities of any kind from or around the parking space.

8. Permittee shall conform to all the requirements of applicable federal, state and local statutes, regulations, ordinances and policies, and shall comply in all respects with the rules and regulations duly adopted and set out in the Monroe Code of Ordinances and any other laws or policies applicable to all parking, traffic, and other rules and regulations.
9. Permittee agrees to keep the above-designated lot neat, clean, and orderly at all times and shall utilize the parking lot in a safe, workable and sanitary condition, and free from obstructions. Permittee shall provide prompt notice to the City of any defect that needs repair or maintenance.
10. If the Permittee discovers an unauthorized vehicle illegally parked in designated parking lot without a City issued window placard, the Permittee may report such violation to the Monroe Police Department or other designated parking enforcement agent. The parking enforcement agent may then cite the owner of the illegally parked vehicle for violation of the City Parking Ordinance and is authorized to have the vehicle towed pursuant to § 72.62 of the Monroe Code of Ordinances. The Permittee is not authorized to have a vehicle towed.
11. The Vehicle Parking Permit issued to the Permittee is assignable in any form.
12. Permittee assumes the risk of loss or damage to any vehicle of the Permittee parked in the parking space and its contents from whatever cause.
13. It is agreed that the designated parking lot is accepted in its “as is” condition and that upon execution of this Permit Agreement, the City makes no warranty regarding the future condition of the parking lot or future improvements or repairs other than normal maintenance required herein.
14. The Permittee shall have the right of ingress and egress to the designated parking lot over existing identified entrances, exits, roadways, alleys, or aisles within the lot. There shall be no responsibility on the part of the City to maintain any specific entrances, exits, roadways, alleys, or aisles within the designated parking lot, and the City reserves the right to relocate any and all existing access provided that reasonable access to the designated parking lot shall be provided by the City.
15. If the designated parking lot is damaged or needs repair or resurfacing, the fee required shall not abate, however, if the parking lot is damaged beyond repair as determined by the City and the City elects not to repair, this Permit shall terminate and the Permittee will receive a rebated prorated for the time of available use.
16. The Permittee shall be responsible for and pay on behalf of the City any and all costs associated with the clean-up or containment of any actual or threatened discharge or escape of any fuel, oil, or other pollutant which occurred during the term of this Permit caused by the Permittee.

17. Permittee shall defend, indemnify and save harmless the City and its officers, agents, and employees from any and all claims, liability and judgments caused by the Permittee arising in any manner out of this Permit or occasioned by use of the designated City parking lot.
18. The happening of any one or more of the following listed events shall constitute a breach of this Permit on the part of the Permittee:
  - a. The failure of the Permittee to perform any term or terms of this Permit and the failure of the Permittee to remedy such default within a period of ten (10) days after receipt of written notice to remedy such default.
  - b. Failure of the Permittee to abide by any applicable Monroe Code of Ordinances and any other duly adopted rules, regulations, or policies regulating the use of the designated City parking lot.
  - c. The conduct of illegal activities on the designated City parking lot.
19. Upon the happening of any event of default or violation as defined in this Permit the City may, at its option, terminate this Permit and remove vehicles and other property of the Permittee from the parking spot. Exercise by City of the right of termination set out herein shall not preclude the City from pursuing any other remedy available at law or equity.
20. This Permit shall be binding on the successors, assigns, transferees, heirs, executors, and trustees of the parties hereto.
21. No waiver by the City of any default by Permittee in performance of any term or requirement of this Permit shall be construed to be a waiver of any subsequent default. The acceptance of payment of any fee due hereunder or the performance of any part of this Permit by the City, for or during any period of default in performance by Permittee, shall not be deemed a waiver of any right on the part of the City to declare a default or terminate this Permit for a subsequent breach or default.
22. This Permit constitutes the entire agreement between the parties, and as of the effective date supersedes all prior independent agreements between the parties related to vehicle parking. Any change or modification must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Permit as duly authorized acts and on behalf of said party the day and year first written above.

**[SIGNATURES ON FOLLOWING PAGE]**

**CITY OF MONROE**

By: \_\_\_\_\_  
City of Monroe

ATTEST:

\_\_\_\_\_

**PERMITTEE:**

Title Owner of Vehicle  
Print here: \_\_\_\_\_  
Vehicle Tag Number: \_\_\_\_\_

Permittee Name  
Print here: \_\_\_\_\_  
By (sign): \_\_\_\_\_

Address of Permittee:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_